



# Diocese of Altoona-Johnstown

## Office of Child and Youth Protection

927 S. Logan Boulevard  
Hollidaysburg, PA 16648-2604

Telephone: (814) 695-5579 ext. 2621

Fax: (814) 695-8894

Website: [www.dioceseaj.org](http://www.dioceseaj.org)

### Employee/Volunteer's Ministry Reference

*For individuals who are employees/volunteers to be engaged in ministry within the Diocese of Altoona/Johnstown.*

*To be completed by a person not related to the applicant.*

Employee/Volunteer Name: \_\_\_\_\_

How long have you known this individual? \_\_\_\_\_

In what capacity have you known this individual? \_\_\_\_\_

Describe this individual's reliability and willingness to continue his/her commitment.

\_\_\_\_\_

Answer yes or no to the following questions. If you answer yes to any question/s, please explain in detail on the reverse side.

- Yes    No   Are you aware of any problems that would limit the individual's ability to fulfill this obligation?
- Yes    No   Are you aware of any problems or concerns that should limit or preclude this individual from working with children and/or youth? If yes, please explain.
- Yes    No   Are you aware of any instance in which the individual's driver's license or other professional license was revoked or suspended?
- Yes    No   Are you aware whether this individual has ever been arrested or charged with driving under the influence?
- Yes    No   Are you aware whether this individual has ever been charged or arrested for sexual misconduct with minors?
- Yes    No   Is there any fact or circumstance about the individual's background that would call into question the advisability of entrusting the individual with the supervision, guidance, and care of children and young people?
- Yes    No   Are you aware of any other information that would bear upon the appropriateness of the individual's involvement in Church activities?

Are you willing to validate this individual's appropriateness for continued ministry?

Yes \_\_\_\_\_ No \_\_\_\_\_

If No, why not?

\_\_\_\_\_

Date

Signature

Printed Name

**Please return either by email: [coconnor@dioceseaj.org](mailto:coconnor@dioceseaj.org), fax (814) 695-8894 or mail to Diocese of Altoona Johnstown, c/o Children & Youth Protection, 927 S. Logan Blvd., Hollidaysburg, PA 16648**

**July 2018**